



We are delighted that you have decided to join in Christian marriage. There's no greater joy than the creation of a new Christian family, seeking to live out God's purposes together, empowered by grace and love. We're also glad that you have chosen First Presbyterian Church, Tulsa, as the place to celebrate this holy occasion. We are hopeful that this will be the continuation of a close relationship with God and with us, made even closer by the sharing of it with your spouse.

This brochure will provide an overview of the procedures involved in having your wedding ceremony held at First Church. As questions arise during the planning of your wedding, please refer them to the Wedding Coordinator or to the Pastor conducting the ceremony.

Location/Venue

Your wedding may be celebrated in one of the following settings, each of which provide beauty in worship:

- The Sanctuary, seating 1,200, reflects the grandeur and majesty of worship in a formal setting;
- The Kerr Chapel, seating 125, offers a more intimate worship space.
- The Great Hall in the Bernsen Community Life Center, seating 350, provides a beautiful and somewhat less formal setting for a wedding;
- The Kirkland Chapel at Camp Loughridge (fifteen minutes west of Tulsa), seating 180, offers the rustic beauty of nature.

Initial Planning

1. Contact the Director of Parish Care to receive a wedding information form and reserve a tentative date and place.
Note: The date will be finalized after review of the Wedding Information Form and an initial meeting with the officiating pastor.
2. Complete the Wedding Information Form and return it to the Director of Parish Care.
3. Upon notification that the wedding has been placed on the church calendar, a \$200 deposit is due to hold that date. The balance of the fees will be due one week prior to the rehearsal.
4. Schedule a pre-marital counseling appointment with the officiating pastor to confirm the date of your ceremony.



5. A First Church Wedding Coordinator will contact you concerning the details of your ceremony.
6. Consult with the Director of Music regarding the appropriate music and instrumentation for your wedding.
7. Schedule pre-marital counseling sessions through the offices of licensed Christian counselors provided by the church.

Pre-Marital Counseling

Individuals bring unique personal and family histories to a marriage. It is important that those histories, and any related issues, be discussed openly with both a licensed Christian counselor and the officiating pastor.

- Pre-marital sessions with a licensed Christian counselor are required in order for a couple to be married at First Church. The church has a list of suggested counselors from whom the couple may choose to conduct the counseling.
- Sessions with the officiating pastor about Christian marriage are also required of a couple planning to be married at First Church.
- Because of our commitment to pre-marital counseling, a minimum time frame of six months is necessary between the *request* for a wedding the *actual date* of the wedding.

Wedding Coordinator

- First Church provides a wedding coordinator who oversees the details necessary to ensure that your wedding plans are carried out according to your wishes and in accordance with the church guidelines and procedures.
- A wedding coordinator will be necessary if your guest list includes twenty-five or more guests.

Decorations

- Candelabra and aisle candles are available.
- Floral displays may not detract from, or hide, any of the Christian symbolism in the room.

Photography

- Your wedding may be photographed and videotaped from the balcony in the Sanctuary or from the rear of the Kerr Chapel or the Great Hall.
- An unmanned video camera may be set up in the choir loft of the Sanctuary.
- An audio tape of a ceremony in the Sanctuary or Kerr Chapel may be made at cost, if you wish.

- Flash photography is not permitted during the ceremony.

Music

- The church will provide the organist for all weddings in the Sanctuary or Kerr Chapel. This is to be arranged through the Director of Music.
- The music for the wedding must be sacred, in keeping with the nature of Christian worship. Pre-recorded music is not permitted in the Sanctuary or Kerr Chapel.
- When the wedding is placed on the church calendar, the couple should immediately contact the Director of Music to arrange an appointment. All music used in the wedding service is subject to the approval of the Director of Music.
- The Director of Music will arrange for a solo vocalist and/or instrumentalist, if you wish.

Rehearsal

- The rehearsal is usually held on the day preceding the wedding and is conducted by the officiating pastor.
- Promptness and conduct appropriate to a place of worship are expected.
- Rehearsals may begin no later than 6:00 p.m.

License

The marriage license must be given to the wedding coordinator prior to the rehearsal. The marriage license may be obtained in any court clerk's office in any Oklahoma county.

Wedding/Reception Fees

Please see the enclosed fee schedule for all costs related to a wedding and/or reception at First Church. *Your membership status at the time of submission of the wedding information form will determine the fees that apply.*





Receptions

There are several rooms in the church and the Bernsen Community Life Center that are available:

<u>ROOM</u>	<u>LOCATION</u>
<i>Miller Library</i>	Church building 2nd floor
<i>Wiseman Hall</i>	Church building Basement
<i>Reception Area</i>	Bernsen Community Life Center 1st Floor
<i>Lewis Conference Center</i>	Bernsen Community Life Center 2nd Floor
<i>Great Hall</i>	Bernsen Community Life Center 4th Floor

Please see the enclosed schedule of dates on which the Sanctuary is unavilable for weddings.

FIRST PRESBYTERIAN CHURCH
 709 South Boston Ave
 Tulsa, Oklahoma
 74119



*Celebration of a Wedding at
First Presbyterian
Church*

*Where you go, I will go;
 Where you lodge, I will lodge;
 Your people shall be my people,
 and your God my God
 —Ruth 1:16*

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